

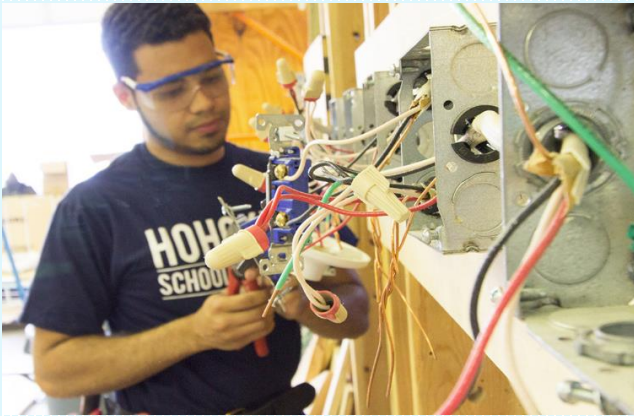
# Welcome!

## EFE Electrical, HVAC, Welding

- Thank you for joining us tonight, we will get started right at 6:00 PM and be done by 7:00 PM
- To help us keep track of who is attending, please type your first and last name and which program you are enrolled in into the chat box. If you are a parent attending for your student, please enter the student's name and program (Electrical, HVAC, or Welding) into the chat box.
- If you have the orientation packet that was mailed to your house, please have it ready to refer to.
- We will monitor the chat box through the evening and answer any questions that come up.

# Welcome!

## EFE Electrical, HVAC, Welding



Kalamazoo**VALLEY**<sup>TM</sup>  
community college

# Welcome!

## EFE Electrical, HVAC, Welding

### **Contact Information**

Cameron Buck – EFE Administrator

[cameron.buck@kresa.org](mailto:cameron.buck@kresa.org), 269-250-9311

Diane Fort – EFE Coordinator

[diane.fort@kresa.org](mailto:diane.fort@kresa.org), 269-250-9316

KVCC Staff: Tom Keena, Gary Meeuwsen (ELT), Gehry Gross (HVAC),  
Joel Schmidt (WELD)



The purpose of tonight's orientation is to make certain dual enrolled Electrical, HVAC, or Welding is right for you and review....

- What is Education for Employment (EFE)?
- Course Schedules
- COVID-19 Impacts
- Being a dual enrolled student at KVCC
- Important information from program packet
- Next Steps
- Questions from you



# What is Education for Employment (EFE)?

- State approved career and technical education (CTE) programs
- Approximate enrollment is 2,400 students countywide (11 public high schools, 3 non-public, alternative and home-schooled students)
- EFE's countywide partnership provides students with 38 different programs
- Open to any 10<sup>th</sup>-12<sup>th</sup> grade student in the county (dual enrolled 12<sup>th</sup> grade only)



# Fall 2020 Course Schedules

- **Electrical Technology**
  - ELT 110 Residential Wiring & Code (Mon & Wed 12:00 pm – 2:20 pm)
- **Heating, Ventilation, & Air Conditioning**
  - HVAC 118 Electricity/HVAC Controls I (Mon & Wed 12:30 pm- 2:20 pm)
  - HVAC 123 Refrigeration I (Tue & Thu 12:30 pm - 2:20 pm)
- **Welding**
  - WELD 182 Rapid MIG & FCAW Welding (Mon-Fri 7:40 am - 9:00 am)



# How is COVID-19 impacting these courses?

- Limiting the number of students allowed into classrooms and lab areas (HVAC 9 students and WELD 12 students)
  - **HVAC** asking for volunteers to change lab time, four students
    - Monday and Tuesday lecture 12:30 pm - 2:20 pm
    - Wednesday and Thursday lab 3:00 pm – 4:50 pm
  - **Welding** asking for volunteers for night class on Mon and Wed from 7:00 pm - 10:00 PM
- **Electrical Tech**
  - Labs will be on Monday from 12:00 pm - 2:20 pm, lecture will now be done virtually instead of attending in class on Wednesdays



# Highlights from packet

- **Timetable and Calendar** – check your packet (there will be conflicts)
- **Attendance** – extremely important
  - Spring Break, you do not get two
- **Canvas** – online course system, use for grades and assignments
- **FERPA** – privacy of college student. See form in packet.
- **Inclement Weather** – follow KVCC Texas Township/main campus





# Highlights from packet

- **Program location** – Texas Township/main campus
  - Transportation available only for welding
- **Student Success Center** – must advocate for yourself, high school accommodations do not follow you to KVCC
- **Tuition, fees, and textbooks** – Paid for by EFE (PSEO Form)
  - Textbooks must be returned at end of semester
  - Supplies are your responsibility, ask instructor in fall



# Highlights from packet

- **Grades/Transcript** – You are a college student. The grades you earn are being used for both high school credit and college credit.
  - Pass first semester to be enrolled second semester
  - Dropping class must be done through counselor and KVCC
- **Communication** – will go directly to students (FERPA), form in packet
  - Contact Diane Fort with questions [diane.fort@kresa.org](mailto:diane.fort@kresa.org)



## Next Steps

- **ASAP:** Apply to KVCC and be accepted. Acceptance letter comes in the mail after one week and contains your V (Valley number).  
KEEP THIS NUMBER! [www.kvcc.edu/apply](http://www.kvcc.edu/apply)
- **By July 1:** Return pages 9-12 of packet to EFE
  - Dual Enrollment Guidelines Acceptance Form
  - PSEO Form
  - Authorization for Release of Information



## Next Steps

- **By July 17:** Submit your test scores to Diane at EFE if you have them.
  - If you do not have SAT scores, you must arrange to take Accuplacer Reading, Writing, and Math remotely through KVCC testing center. [www.kvcc.edu/services/testing/](http://www.kvcc.edu/services/testing/)
  - You do not need to do Math ALEKS test
  - Must be accepted to KVCC prior to testing
- **By August 7:** Register for the class once notified by Diane Fort from EFE. Communication will go to your KVCC email.

## Postsecondary Enrollment Options (PSEO) Tuition and Transcript Authorization

Student		
Valley number V	Last name	First name

Eligible Courses								
Semester: <input checked="" type="checkbox"/> Fall <input type="checkbox"/> Winter <input type="checkbox"/> Summer Year: 2019					Program: <input type="checkbox"/> Early College <input checked="" type="checkbox"/> Dual enrolled			
5-digit CRN	Subject	Course Number	Course Title	Contact Hours	Credit Hours	Earn Credit for:		
						KVCC	High School	Both
11346	WELD	182	Rapid MIG & FCAW Welding	7	3	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
						<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Prerequisite courses and SAT or Accuplacer placement test score levels are enforced as listed in course descriptions. Your choice for earning credit is final once the course begins. Courses taken under the PSEO act may not be audited.

High School	
Name	
<div> <div>Send invoice to:</div> <div>Send official transcript to: (if different)</div> </div>	
Attention	Kathy Spackman
Address	1819 E. Milham Avenue Portage, MI 49002
Telephone	269-250-9303
E-mail	kathy.spackman@kresa.org
<input type="checkbox"/> Bill Michigan Department of Education (nonpublic school)	
Student's UIC (nonpublic school)	

Payment Authorization	
The high school will pay Kalamazoo Valley for the cost of tuition and fees for eligible courses, or any remaining balance not paid by the Michigan Department of Education for nonpublic schools.	
Principal/Counselor's signature	Date

Transcript Authorization	
I authorize Kalamazoo Valley to send my official transcript to the high school listed above for transfer credit purposes.	
Student's signature	Date



2020-2021  
DUAL ENROLLMENT  
HVAC GUIDELINES  
ACCEPTANCE FORM

**Turn in pages 9 - 12 of this packet to EFE by July 1, 2020 using the contact information on page 1.**

I received a copy of the EFE Dual Enrollment Guidelines and reviewed them. By signing below, I acknowledge understanding the requirements for successful completion of this program. I understand if I do not pass fall term, I may not be eligible to continue for winter term.

Student name (printed): \_\_\_\_\_

Student signature: \_\_\_\_\_

***By signing below, I acknowledge understanding the requirements for successful completion of this program.***

Parental/Legal Guardian name (printed): \_\_\_\_\_

Parental/Legal Guardian signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Summer Contact Information (please print legibly)**

**KVCC email:** \_\_\_\_\_ **Valley ID #:** \_\_\_\_\_

(Plan to check this on a regular basis, beginning with your acceptance. KVCC & EFE will communicate with you through this email.)

**Student Cell Number:** \_\_\_\_\_ **Parent/Guardian Phone Number:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

I have applied and been accepted to KVCC: Yes \_\_\_ No \_\_\_

I have ACT/Accuplacer/Aleks/NG Accuplacer/SAT scores on file at KVCC, meeting minimum requirements: Yes \_\_\_ No \_\_\_

I have submitted a signed FALL PSEO form to EFE staff: Yes \_\_\_ No \_\_\_

If you answered NO to any of the above statements, please explain why:



## Authorization for Release of Information High School Dual Enrollment

The Family Educational Rights and Privacy Act (FERPA) is a Federal law that protects the privacy of eligible students' education records. (An "eligible student" under FERPA is a student who is 18 years of age or older or who attends a postsecondary institution.) Directory information, including a student's name, address, telephone numbers, date of birth, enrollment status, enrollment dates, major and degrees earned, may be shared without consent unless the student has placed a confidential hold on their records.

Kalamazoo Valley Community College will not release information, other than directory information, without an Authorization for Release of Information signed by the student, unless it is expressly allowed within the act. Even with this authorization, Kalamazoo Valley is not required to release any information. Upon request of the designated individual or organization, Kalamazoo Valley will use discretion when determining what information may be released.

Information will only be released to authorized parents or individuals in person with photo ID or by written request. Based on established relationships and allowances within FERPA, communication with high school personnel and college coordinators will occur via their identified contact methods or address. Only the most recently signed authorization will be honored. Your authorization will remain effective for the dates you specify up to a maximum of one year or until you submit a written request to terminate this release authorization.

### Student's Identification

Name: \_\_\_\_\_  
First Middle Initial Last  
Valley Number: V If Valley Number is unknown, provide your birth date: \_\_\_\_\_

### Reason for Disclosure

- ☒ Participation in the Postsecondary Enrollment Options Act (PSEO)

### Information to be Released

- ☒ All Educational Records (including, but not limited to, the items listed below)

Or, specify individual records: (check all that apply)

- | <u>Enrollment</u>   | <u>Grades</u>                                      | <u>Financial</u>  |
|---|--|---|
| <input type="checkbox"/> Class Schedule                     | <input type="checkbox"/> Grade Point Average (GPA) | <input type="checkbox"/> Tuition, fees, payment and refunds     |
| <input type="checkbox"/> Number of credit hours enrolled in | <input type="checkbox"/> Grades                    | <input type="checkbox"/> Tuition Bill (includes class schedule) |
| <input type="checkbox"/> Program of Study Plan              | <input type="checkbox"/> Unofficial Transcript     |   |
| <input type="checkbox"/> Other: _____                       |  |   |

### Effective Dates of Authorization

- ☒ Valid for one academic year beginning April 1, 2020 and ending with reporting PSEO participation to the State June 30 the following year.
- ☐ Valid from this date: \_\_\_\_\_ to this date: \_\_\_\_\_
- Note: The period cannot exceed one year.

### Student's Authorization

I authorize Kalamazoo Valley Community College to release the specified information to the individual or organization identified. This release remains in effect for the period defined above or until I provide a signed termination letter to the Kalamazoo Valley Admissions, Registration and Records office prior to that expiration date.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



## High School Authorization

Authorization allows KVCC faculty and staff to communicate with your high school principal, counselor or business/finance office representatives to provide appropriate support services, program evaluation, and grade reporting requirements. E-mail addresses are provided solely for the exchange of information that does not contain personally identifiable information from your education record, unless the message is encrypted or the confidential information is in a secured attachment.

### Kalamazoo County Schools:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Climax-Scotts High School<br>Ph: 269-746-2300<br>@csschools.net    | <input type="checkbox"/> Lay Norrix High School<br>Ph: 269-337-0200<br>@kalamazoopublicschools.net        | <input type="checkbox"/> Portage Northern High School<br>269-323-5400<br>@portageps.org     |
| <input type="checkbox"/> Comstock High School<br>Ph: 269-250-8700<br>@comstockps.org        | <input type="checkbox"/> Kalamazoo Central High School<br>Ph: 269-337-0300<br>@kalamazoopublicschools.net | <input type="checkbox"/> Schoolcraft High School<br>269-488-7350<br>@schoolcraftschools.org |
| <input type="checkbox"/> Galesburg-Augusta High School<br>Ph: 269-484-2010<br>@gacsnet.org  | <input type="checkbox"/> Parchment High School<br>269-488-1100<br>@parchment.k12.mi.us                    | <input type="checkbox"/> Vicksburg High School<br>269-321-1100<br>@vicksburgschools.org     |
| <input type="checkbox"/> Gull Lake Community Schools<br>Ph: 269-548-3500<br>@gulllakecs.org | <input type="checkbox"/> Portage Central High School<br>269-323-5200<br>@portageps.org                    |   |

### Van Buren County Schools:

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Bangor High School<br>269-427-6844<br>@bangorvikings.org    | <input type="checkbox"/> Gobles High School<br>269-628-9347<br>@gobles.org           | <input type="checkbox"/> Mattawan High School<br>269-668-3361<br>@mattawanschools.org |
| <input type="checkbox"/> Bloomingdale High School<br>269-521-3917<br>@bdalecards.org | <input type="checkbox"/> Hartford High School<br>269-621-7000<br>@hpsmi.org          | <input type="checkbox"/> Paw Paw High School<br>269-415-6611<br>@ppps.org             |
| <input type="checkbox"/> Covert High School<br>269-764-3700<br>@covertps.org         | <input type="checkbox"/> Lawrence High School<br>269-674-8232<br>@lawrencetigers.com | <input type="checkbox"/> South Haven High School<br>269-537-0507<br>@shps.org         |
| <input type="checkbox"/> Decatur High School<br>269-423-6853<br>@ralderpride.org     | <input type="checkbox"/> Lawton High School<br>269-624-7800<br>@lawtoncs.org         |   |

☐ Other: \_\_\_\_\_ Ph: \_\_\_\_\_ E-mail: \_\_\_\_\_

## PSEO College Coordinators

Authorization allows Kalamazoo Valley faculty and staff, school district representatives who coordinate with the high schools, and the high schools to exchange information and communicate with each other to provide appropriate support services and program evaluation.

- |   |                  |                    |
|---|------------------|--------------------|
| <input checked="" type="checkbox"/> Kalamazoo Regional Educational Service Agency (KRESA) | Ph: 269-250-9200 | E-mail: @kresa.org |
| <input type="checkbox"/> Van Buren Intermediate School District (VBISD)                   | Ph: 269-674-8001 | E-mail: @vbisd.org |
| <input type="checkbox"/> Other: _____   | Ph: _____        | E-mail: _____      |

## Parent or Individual Being Authorized

- ☐ Parent's name(s) \_\_\_\_\_
- FERPA permits Kalamazoo Valley to disclose information from your education records to your parents if your parents (or one of your parents) claim you as a dependent for federal tax purposes.

- ☐ I certify that my parent(s) claim me as a dependent for federal income tax purposes.
- ☐ I am authorizing my parent(s) even though I am not a dependent for tax purposes, or I do not know if I am.

☐ Individual's name \_\_\_\_\_

Relationship: \_\_\_\_\_



# Questions for us?

